

Forest Canoe Club



Claim for expenses

Travelling costs

Date	Reason	Return mileage	Cost (@45p per mile)
TOTALS			

N.B. Travelling costs can only be claimed by a coach running a course on a day other than Club Night.

Other costs

Date	Reason	Cost
TOTAL		

N.B. Any expenses claimed must be approved by the Club's committee.

Total amount claimed :

Name : Signature :

Date :

Approved by : Date:

Date paid to claimant : Signed by Treasurer :